

STOKE CLIMSLAND CHARITY TRUST MINUTES

A MEETING OF THE STOKE CLIMSLAND PARISH CHARITY TRUST HELD ON
MONDAY 15TH OCTOBER 2018 COMMENCING AT 7.15PM
IN STOKE CLIMSLAND PARISH HALL

PRESENT: Sarah Ross – Chairman (SR), Martin Howlett (MH), Nigel Cooper (NC), James Coumbe (JC)

IN ATTENDANCE: Ren Jackaman – Clerk (RJ)

1. **Apologies:** Stuart Cazaly (SC)

2. **Minutes:** from 19th March 2018. An amendment suggested by MH, that under item 5. £205 should read £250, financial records were checked and this was confirmed. Following this amendment, it was proposed by NC, seconded by MH and unanimously agreed to accept the minutes as a true record of the meeting of the 19th March 2018.

3. **Matters Arising** None

4. **Correspondence and Donations:**

- Thank you letter from Miles Browne and letter updating trustees on his trip to Nepal. It was suggested that permission be sought from Miles to write an article about his trip for the Old School News in the January edition.
- **ACTION RJ to follow up and consult with Miles and Mary Richards, editor.**

5. **Finance**

- **Presentation of Accounts:** The current fund stands at £3688.84. It was proposed by NC, seconded by MH and RESOLVED to accept the accounts as a true record.
- **Change of signatories on mandate:** RJ has been attempting to change the contact details of the NatWest Bank Account to herself, once this is successful she will be able to alter the mandate and add and remove signatories.

6. **Items for the agenda:** A total of five applications have been received following an advert in the Old School News, the distribution of a poster on local noticeboards and on the Stoke Climsland Hub on Facebook.

- **Annabelle Early:** seeking funds towards a trip to the Cusoco National Park in Honduras for the purposes of surveying wildlife. Contributes to her A 'Level study of Biology, Chemistry and Geography and will strengthen future University applications. TOTAL COSTS £3000

It was noted that the applicant did not make clear whether or not she meets the criteria of having a parent in Stoke Climsland. This is a criterion for all applicants, but examination of the constitution indicates that an application of particular merit can be granted even if not all criteria were met. It was proposed by JC that if this criterion is not met, she should be awarded half of the maximum grant of £250, a discussion followed, and it was decided to look at

this again once the situation regarding the residence of her parents has been established.

ACTION: RJ to contact Annabelle and find out where her parents reside, then advise trustees for a decision to be made.

- **Emelia Sleep:** seeking help with costs associated with advanced study of ballet. TOTAL COSTS c.£800
*After discussion it was proposed by NC, seconded by SR and unanimously **AGREED** to award this applicant the maximum grant of £250.*
- **Holly Nevill:** seeking financial assistance with costs of trip to Sicily to learn Italian by staying with a family. Not currently on an educational course. TOTAL COSTS c.£300
*After discussion it was proposed by SR, seconded by JC and unanimously **AGREED** to award this applicant the maximum grant of £250.*
- **Rosie Nevill:** studying Hospitality & Catering under Michael Caine in Exeter, wants to start running a course in catering for Stoke Climsland Primary School for 25-30 students and seeks help with financing this. TOTAL COSTS c.£300.
- *After discussion it was proposed by MH, seconded by JC and unanimously **AGREED** to award this applicant the maximum grant of £250.*
- **Tristan de Rochefort-Roper:** young violinist, seeking financial assistance for further study. TOTAL COSTS £320.50
*After discussion it was proposed by MH, seconded by NC and unanimously **AGREED** to award this applicant the maximum grant of £250.*

7. Any Other Business:

- **Completion of CCLA forms:** RJ has been contacted by the CCLA to update their records, the request is URGENT as they cannot continue payments until they have the correct list of trustees. All present have completed the necessary section, SC to complete the relevant section as soon as possible.

ACTION: RJ to meet with SC and complete CCLA forms

8. Date of next Meeting: 18th March 2019 at 7:00pm in the Parish Hall.

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