

STOKE CLIMSLAND CHARITY TRUST MINUTES

A MEETING OF THE STOKE CLIMSLAND PARISH CHARITY TRUST HELD ON
MONDAY 18TH MARCH 2019 COMMENCING AT 7.15PM
IN STOKE CLIMSLAND PARISH HALL

1. **PRESENT:** Sarah Ross – Chairman (SR), Stuart Cazaly (SC), Nigel Cooper (NC), James Coumbe (JC)
IN ATTENDANCE: Ren Jackaman – Clerk (RJ)
2. **Apologies:** Martin Howlett (MH)
3. **Minutes:** It was unanimously agreed to accept the minutes as a true record of the meeting of the 15th October 2018.
4. **Matters Arising** The CCLA have been updated with regard to the contact details and administrative structure of the charity.
5. **Correspondence and Previous Donations:** Nothing to report
6. **Finance**
 - **Presentation of Accounts:** The current fund stands at £4061.89. It was unanimously AGREED to accept the accounts as a true record.
 - **Change of signatories on mandate:** The process of opening a new account at Lloyds Bank has commenced, once the mandate forms are signed and processed the account will be active. NatWest have advised that closing the account requires that a cheque from the NatWest account for the whole balance should be written and deposited in the new account. A letter from the last existing signatories giving clear instructions to close the account and forward any subsequent balance to the new account. RJ has prepared the letter.
7. **Items for the agenda:** One application has been received:
 - **Annabelle Early:** seeking funds towards a trip to the Cusoco National Park in Honduras for the purposes of surveying wildlife. Contributes to her A 'Level study of Biology, Chemistry and Geography and will strengthen future University applications. TOTAL COSTS £3000
It was noted that this application was received during the previous round and that the applicant was asked to resubmit at that time. It has now been established that she meets all the criteria except that of having a parent resident in Stoke Climsland. The constitution indicates that an application of particular merit can be granted even if not all criteria were met. It was proposed by JC and seconded by NC that she should be awarded the maximum grant of £250, all in favour.
8. **Any Other Business:**

RJ updated on the latest updates to the Charity Commission online register. It has been established that the 1977 document which appears online is the 'scheme' and is therefore a separate document from the constitution. The Charity Commission do not require a copy of the constitution for the online entry.
9. **Date of next Meeting:** 21st October 2019 at 7:00pm in the Parish Hall.

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