

STOKE CLIMSLAND PARISH COUNCIL
MINUTES OF A MEETING OF THE STOKE CLIMSLAND PARISH COUNCIL
HELD ON MONDAY 18TH MARCH 2019 AT 7.30PM IN THE PARISH HALL

PRESENT: Sarah Ross – Chairman (SR), Nigel Cooper – Vice Chairman (NJC), Shirley Bruna (SB); James Coumbe (JC), Jerry Forbes (JF), Philip Barriball (PB), David Crawley (DC), Stuart Cazaly (SC).

IN ATTENDANCE: Ren Jackaman – Parish Clerk (RJ, Cllr Neil Burden (NB), 8 members of the public. NB arrived at 19:50, one member of the public left at 20:13, NB and two members of the public left at 21:33.

SC 19/3/1 Apologies for absence: Martin Howlett (MH), Caroline Vulliamy (CV)

SC 19/3/2 Declarations of Interest & Requests for Dispensations: NONE

SC 19/3/3 Public Session:

David Skelton - Chairman of South Hill Parish Council: the junction onto A388 at Polhilsa by Camelot Kennels has been the site of two incidents in the last month including one with life changing injuries, it has also been used as a diversion route. It needs to be made safer, there is a lack of adequate passing places, vehicles parked in the lay-by at the junction block the view to the left and the Roundhouse blocks the view to the right. SHPC are going to approach CORMAC about it and would like to get SCPC support.

PB concurred with what David said and urged the councillors to support it. He noted that some years ago the white lines were lengthened to help but that this is ignored by most motorists. He suggests asking Cornwall Highways to put an accident blackspot signs at either end. Heavy transport using the road is a significant problem.

Alastair Guy was present and was involved in one of the accidents on the junction, he is writing to all authorities to try and push safety changes to the junction and concurs with David Skelton's view.

SR suggested contacting CORMAC and Police Road Safety Officer.

ACTION: RJ to draft a letter to be sent on behalf of SCPC and SHPC to Cornwall Highways, CORMAC and the Police Road Safety Inspector.

Paul Fransz from Venterdon is a regular bus user asked the council to expedite the provision of a bus shelter.

Nigel Jacketts, a local resident, confirms that the bus stop area is very highly used. Buses are also causing congestion at school times, two buses and parents dropping off children. In severe weather the children have hoods up, this is likely to cause accidents. There is no designated place for them to stand.

SC assured both that a lot of work has been done but agreed not much progress has been made. This is because there has been a lot of red tape to get through, not from lack of effort from the Parish Council.

JC asked how many people need to use the shelter at one time? Established 6-8 people, five cars waiting.

Melanie Guy read out her email to council following her attendance at the Conference for Climate Change and Neighbourhood Development Plans at Tremough Campus on 9th March (see Appendix 1). She highlighted that there isn't time to find another way around the problems of global climate change, action is needed now.

RJ also attended this conference and notified that in addition to Cornwall Council's declaration of climate emergency, several other parish and town councils have declared, including both

Callington and Liskeard Town Councils. To declare a climate emergency commits the council to achieving zero carbon status within the parish by 2030. There is a lot of support and a growing movement for action.

JF commented that his experience via his work and travelling around the world concurs with the views put forward here. JF noted that there seem to be two polarised views around this subject - those who fully concur with the details put forward at the Climate Change Conference at Falmouth and want to declare an emergency plan is of paramount importance, and those in denial who feel such details are inaccurate or exaggerated, and an emergency plan is unnecessary. If the public majority is in favour of the declaration of emergency route, the minority in denial might take some persuading to alter their views.'

After discussion it was decided to add this item to the agenda for a vote on declaring a climate emergency. This will give councillors enough time to research the issue and vote from an informed position.

ACTION: RJ to engage public opinion on the proposal to declare a climate emergency via Stoke Climsland Hub on Facebook and the Old School News.

SC 19/3/4 Minutes: To approve the Minutes of meeting held on 18th February 2019.

It was proposed by SC, seconded by NJC and RESOLVED to approve the minutes as a true and accurate record, all in favour.

SC 19/3/5 Matters Arising:

1. Venterdon Bus Shelter: SC reported that the Cornwall Council grant has been increased to the full amount of £3000 having originally been set £1500. NB has now ensured the full amount and SC offered the Council's thanks. CORMAC Alan Ibbotson queried whether planning permission was needed, it has been confirmed now that there is no need for planning permission. This took two and half months to confirm. The quotation from CORMAC for the foundation works will now be progressed by Cornwall Highways, SC is currently chasing this up. It will be the same foundation for any design of shelter. SC has asked for a timescale but has not received a response. Original member of CORMAC who promised a quote has since moved on. NB will confer with CORMAC and Highways on behalf of SCPC to progress this.
2. Luckett Playground: CV is currently in France and has promised to locate the original grant documents and progress the FiT permission on her return. These are the final two items which are needed for conveyancing to go ahead.

ACTION RJ to contact CV on her return and ensure that these items are progressed.

Following the concerns raised by Richard Davies about a dangerous mineshaft on site, RJ has contacted the Luckett Heritage CIC and now has a map of all mineshafts and record of capping. It is now confirmed that there is no mineshaft near the playground site, the nearest is a small pump shaft of 6 ft deep, which has been securely capped by railway sleepers. This was described as being the case by CV at the last meeting. Richard Davies has emailed RJ again raising questions about the legitimacy of the Luckett Swings Committee and the lack of available minutes. RJ has confirmed to Mr, Davies that he will need to contact CV directly as she is the secretary of the LSC and has provided him with her contact details. It was noted that SCPC does not have any of the records of the LSW beyond correspondence relating to the conveyance of the playground, nor any involvement in their meetings, since Luckett Swings Committee is an entirely separate and independent body. It was confirmed that there is no obligation for SCPC to act as mediator between Mr, Davies and the LSC.

3. Fields in Trust: RJ has had a meeting with Terry Housdon at the Village Green. He has reported that:

“With regard to the options for protecting a site(s) with a Fields in Trust Deed of Dedication. As discussed, we would simply need to receive an application form for each site along with evidence of title and title plan. For Stoke Climsland Village Green this is relatively straight-forward because I understand that the Parish Council owns the freehold to the site. For the other site, on which the Parish Council holds a lease from the Duchy of Cornwall, we could protect the land for the term of the lease if there is at least 99 years to run (or where the Duchy is willing to be a party to the deed and protect the freehold in perpetuity). Also, in respect of the Village Green, I explained that the Parish Council can decide to exclude part of the site from dedication in order to accommodate plans for additional village car parking.

NJC questions whether we really want to register the green under FiT, since the existing deed has stringent caveats and any further restrictions might prove unhelpful at a later date.

SC and PB commented that it offers more protection against development.

ACTION: RJ to add this item to the agenda April and to bring maps of the village green.

Mr. Housdon also mentioned: *“You may also wish to consider submitting an application through our Active Spaces programme which is offering grant funding to deliver a project or programme at the site to encourage people to become more physically active. Examples of projects being funded included weekly fitness sessions, outdoor gym equipment and outdoor table tennis tables. That programme has a limited number of grants available and so applications are being considered on a first come first served basis; consequently, the earlier an application is submitted the greater the potential for success.*

There followed a discussion on the merits of creating an outdoor gym on the village green. RJ established that prices for a set of outdoor gym equipment begin at c£6K.

SR commented that it would be suitable for college students to use and might keep them off the other play equipment.

SC commented that he has seen outdoor gyms abroad and was impressed and encourages socialisation.

ACTION: NJC was asked to look into this for April meeting.

Grit Bin check: JC has checked levels and there is enough in them for next winter. RJ has asked about a new grit bin for crossroads on Kingston Road, H&EE have confirmed that they have no objection to this but will not supply one, they have offered a range of grit bins which they can supply. These were viewed and discussed.

It was proposed by SC, seconded by JC and AGREED to approve the purchase the 0.28m³ filled grit bin for £239.09, all in favour.

ACTION: RJ to order the new grit bin from H&EE.

4. Village Green Trees: SR has spoken to a tree surgeon and has been told it would cost £75 per tree to get them in order.

ACTION: RJ to tender for tree trimming in August as it is currently the wrong time of year to trim them.

Items successfully actioned since last meeting:

- Parish Council Deeds & Leases: The Rowden Field Tenancy Agreement is with Kivells for redrafting. RJ has checked the files, in 2000 the clerk checked whether this land was registered and it wasn't, there is a note in the files indicating she was pursuing the registration but no record of whether or not it took place. To search the Land Registry for all our holdings costs £95, this should be done to establish the registration of all our holdings.

It was proposed by JC, seconded by SB and AGREED to order a land registry search, all in favour.

RJ has also checked with the Land Registry that the scraps of land in Venterdon donated by Richard Sandercock in the 1970s have not been formally conveyed to SCPC. Land Registry has confirmed that a deed would need to be executed for registration to be possible. Mr Jacketts, who was present commented that he lives at Number 5 and that this scrap of land was originally on his deeds but that this has been amended and that it may have been included in the adoption of the highway.

ACTION: RJ to order Land Registry Search and conduct the search of the SC Archive for any other material.

SC 19/3/6 Planning:*

Applications:

PA19/01772 Mrs Erdmute Dickenson, Clematis Cottage, Luccett, PL17 8NJ

Works to trees in a Conservation Area, namely works to group of trees G1 and individual trees willow T1 and clematis arch T2.

It was proposed by DC, seconded by NJC and RESOLVED to support this application, all in favour.

PA19/01530 Mr Daniel Bees, Count House, Luccett, PL17 8NH

Application for works to trees in a conservation area, namely : Willow T1, to re-pollard as outgrowing its situation. Willow T2, this is a semi mature willow which is beside a garage, has a raised root plate and also growing into road and is to be dismantled to ground level.

It was proposed by DC, seconded by SB and RESOLVED to support this application, all in favour.

PA19/01487 Mr R and B Bennett, Lower Norton Farm, Stoke Climsland, PL17 8QF

Variation of condition 2 (occupancy) of decision 1999/0890 allowed at appeal (T/APP/C0820/A/99/1034885/P9) (Revised design for agricultural dwelling on site for agricultural dwelling) to include cattery and kennels business

Mr Bennett was present and was asked for clarification, he wants to extend the residency clause to an agricultural tie and allow a worker at the Kennels and Cattery to live in the attached house.

It was proposed by SC, seconded by NJC and RESOLVED to support this application, all in favour.

PA19/01493 01487 Mr R and B Bennett, Lower Norton Farm, Stoke Climsland PL17 8QF

Application for the Modification or discharge of a planning obligation in relation to Application reference number E1/2003/02833 (date of obligation 12/7/04)

Mr. Bennett was asked again for clarification. When the Kennels complex was built, S106 was imposed on whole farm and 80 acres, they want to change that to just the house and kennels tying the two together but freeing the land.

It was proposed by DC, seconded by NJC and RESOLVED to support this application, all in favour.

ACTION: RJ to record these results on the Cornwall online Planning Register.

Enforcement, Refusals, Approvals and Appeals:

PA18/10853 Mr & Mrs T. Selwood, Old Luccett Station, Luccett Hill, Stoke Climsland, PL17 8HB

Construction of Single storey extension with balcony over and alterations (re-submitted plans). APPROVED

PB reported that there is a caravan in field at Pempwell, at far end of Rowden Lane which appears to be occupied.

ACTION: RJ report to enforcement.

Other Planning:

Town & Planning Conference 28th February 2019: This was attended by RJ, SR, NJC & JF who each went to a different workshop.

SR went to the NDP talk and got some ideas about accessing interactive mapping. RJ has followed this up and we now have a licence for the PSMA Ordnance Survey and the C interactive map. RJ has passed the details onto Deri Parsons for use with the NDP.

NJC attended Planning and Health and Planning meetings at Council.

JF went to the Planning Committees for local councils. He noted that whenever planning came up the word 'permissive' was used a lot. The implication was that there was a pre-determination to approve applications and it was established that 95% of applications were approved. There is a lack of manpower to deal with enforcement.

RJ attended the Community Infrastructure Levy workshop. CiL was actioned in January 2019 but no funds will be forthcoming until at least October 2019. A development is liable for CIL if it creates a new dwelling of any size; or creates over 100sqm of gross internal floorspace (new build, and before making deductions for existing floorspace that is to be demolished); and involves new buildings or floorspace into which people normally go. Some developments are eligible for exemptions (self builds, affordable housing, annexes and extensions). CIL is charged as a fixed rate per square metre of new floor space created; Stoke Climsland is Zone 3 rural, which means a charge of £60 per m².

SC 19/3/7 Regular Updates

1. Duchy College: nothing to report.
2. Parish Hall Project: DC reported that all surveys have been completed, rough sketches of designs have been sent and returned with comment. Something more in keeping with the brief is needed. A visit from the Prince's Foundation will take place over specific requirements. The last survey was three weeks ago and so things are moving as fast as they can. They are in talks with the Duchy about the lease; proposals which the Parish Hall Committee have put forward are now waiting on comment. DC raised query about use of the green for additional parking to HRH Prince Charles and has received a positive response.

SR commented that a public meeting about parking should form part of any public meeting for Parish Hall plans.

3. Community Facilities Group: no meeting since last month, a meeting will be called shortly.
4. Neighbourhood Development Plan: The meeting for 26th March has been rescheduled as not many attendees were available. Climate change to be fully discussed.
5. Report on Community Network Panels: Caradon CNP meeting of 7th March, was attended by RJ and MK. The Phase 2 tranche of applications for Highways Projects has a deadline of 30th April. SCPC cannot submit any whilst still in Launceston CNP.

The Launceston CNP meeting is on 21st March and SR will attend.

Helen Fincham of Caradon CNP have released the following request: *Following a meeting of the Cornwall Councillors representing South East Cornwall on the 25th January it was agreed that a working group would be established to further promote and highlight economic issues in South East Cornwall. The working group will consist of members from Caradon, Cornwall Gateway and Liskeard & Looe and two representatives are therefore being sought from the Caradon CNP. Details of the meeting itself are being finalised. It was agreed at last week's Caradon CNP that there should be one Member and one Town/Parish Council representative. Please let me know of any nominations by the 15th April. In the event we receive more than two nominees I will liaise with the Chair to make recommendations on who will represent the Panel.*

SC 19/3/8 Items for Report and Discussion:

1. Report from Cllr Burden:

CC Declaration of Climate Emergency: NB wonders how effective it will be but agrees that everyone needs to start living a different lifestyle. How to get that change to happen is unclear.

Council Tax: issues have proved unpopular in the Launceston area.

Caravans: there is frustration about the increase in caravans being used for residential purposes without permission. NB commented that they should pay as it doesn't affect efforts to remove them.

Neighbourhood CNP in Launceston: there will be a talk on future economic development and investment, and one on public safety.

Kelsey Foods: the factory is closing, some workers will be transferred to Callington, likely to be a prolonged process of closing down. Council are putting in support structure for those who will lose their jobs. 650 jobs gone.

Housing Allocation System: is not working because only 22% of those in need have applied for a house.

PB asked about the accident referred to in public session, it took a long time for the ambulance to come. NB recommends talking to SWASFT about response times. NB is talking to Oliver Jones about getting improvements to that junction.

2. Telephone Kiosks & AED Defibrillators: There was a meeting of the LVA fundraising committee on 11th March, at which options were discussed including the application for TESCO 'Bags of Help' scheme, The Community Chest amongst other options. Fundraising for the Downgate AED is problematic, there is need for a body or organisation to enable progress, RJ suggests a Downgate Village Association can be created. NJC is happy to be involved and other residents of Downgate can be approached to join.

ACTION: RJ to progress the formation of a Downgate Residents Association and recruit committee member and volunteers.

3. Village Parking: See Parish Hall update at SC 19/3/7/2 above.

4. SORN Vehicles: NALC has advised that the matter needs to be dealt with by the Principal Authority, so RJ has contact Cornwall Council and sent the details of each vehicle with a photograph.

David Bricknell from Lockett has emailed several times to request the expedition of the removal of the vehicles. RJ has explained the situation and will keep him informed of progress,

DC reported that he was approached by Beryl Empett who has reported that a CC member of staff had been at the village green to ask who owns car park. It is clearly shown on the deeds and maps in the files that the car park at the green is Parish Council property.

ACTION: RJ to contact Beryl Empett and ask for details of the officer in question.

5. Allotments Register: RJ is still waiting for information from CV and DC.

ACTION: DC will send RJ a copy of the map and contact details of the Lockett allotment tenants.

6. Community Resilience Network: RJ attended the 9th March Climate Change Conference at Tremough, which was very useful in terms of guidance relating to disaster planning for climate change. RJ will be attending a Cornwall Community Resilience Network Workshop at St Breward on 21st March and will report back at the April meeting.

7. Mining at Kelly Bray: CV put off to next meeting

SC 19/3/9 Highways and Maintenance:

SR reported that there is a new sign in Stoke Hill

PB reported that the Cornwall sign at Horsebridge has been missing for some years and needs replacing.

ACTION: RJ to report missing sign to H&EE.

The following notification has been received:

Location: Road from Stoke Hill to Junction South of Glebe, Stoke Climsland

Timing: 7th to 10th May 2019 (24 hours)

Contact: South West Water, Tel: 0344 346 2020

SC 19/3/10 Correspondence*:

Brigitte Cox: a bench at the top of Pound Lane has been broken RJ to investigate repair or replacement. NJC recalled that there may be a spare backless bench which was ordered in error some years ago.

ACTION: RJ to check with Louise Power about possible spare bench and/or find out who supplied it and assess cost of ordering another.

SC 19/3/11 Governance:

1. GDPR/IT & Communications: Website Rebuild & Upgrade needs to be actioned in the new financial year begins. This is needed in order for NDP to happen online and to host the Community Events Diary which Deri Parsons has created (if possible and practical). RJ to take over editing and maintenance once the rebuild has happened.

2. Annual Policy Reviews: SC has received the asset and risk assessment policies but has not had time to review them

ACTION: SC to review Assets and Risk Assessment policies for April meeting.

3. Standing Orders Sub-Committee report: waiting for one reply from Sarah Mason re: definition of general competence.

4. Additional Hours for Clerk: to cover GDPR work and end of year.

It was proposed by NJC and seconded by JC that a buffer zone of 10 hours per month be allocated for the period April-June 2019, all in favour.

SC 19/3/12 Finance

Payments:

RJ reported that the website host no longer accepts payments by cheque which makes it difficult to pay them. The payment appears in the schedule for this month and a cheque has been prepared. NJC suggested that it may be possible to approve a BACS payment as part of the payment schedule and process it following the meeting. This has never been part of the payment policy for SCPC but is increasingly expected by payees.

ACTION: RJ to enquire with Lloyds Bank about the possibility of BACS transfer for payments

It was proposed by JF, seconded by JC and RESOLVED to approve the payment schedule for March 2019

It was proposed by SC seconded by DC and AGREED to approve the cash flow record, all in favour.

Receipts: None

End of Financial Year: finding that there is no formal contract for an internal auditor RJ has made enquiries for tenders to take on the work. Dawe, Hawken & Dodd, Hodgsons and Haines Watts have been approached, the latter two have declined.

The details for the external auditor will be requested shortly and the AGAR will be prepared. From April 1st RJ will be operating a quarterly review system (as required by NALC guidance) rather than a monthly cashflow approval. The payment schedule will form the monthly check. The new system will include a bank reconciliation, cash book and actual vs. budget breakdown. Templates of these spreadsheets were shown on screen.

SC 19/3/13 Items for Agenda for next meeting:

Venterdon Bus Shelter

Luckett Playground

Land Registry

Replacement bench at Pound Lane
 A388 Polhilsa/South Hill junction
 Village Green registration Fields in Trust
 AED Defibrillators
 Declaration of Climate Emergency
 Mowing and maintenance tenders for 2019
 Website tenders

Apologies for April meeting were given by NJC and DC.

SC 19/3/14 Date and Time of Next Meeting: 7:00 pm in Parish Hall on 15th April 2019

ACTION: RJ to Invite local organisations to annual parish meeting.

SR closed the meeting at 10pm

Clerk: Ren Jackaman, Treehill Cottage, Lower Downgate, Near Callington, PL17 8LA Tel: 07878368857

e-mail: parishclerkscpc@gmail.com website: www.stokeclimslandparish.org

Stoke Climsland Parish Council					
Payment	Schedule				
Current Account					
		18th March 2019			
PAYEE	Invoice Date	Invoice #	Description	Amount	Cheque #
R. Jackaman - Parish Clerk	28.02.2019	n/a	Salary and Reimbursements	£424.52	1341
Angela Greenhough Accountant	28.02.2019	2478	Payroll administration	£10.49	1342
Cornwall Council	04.03.2019	98268485	4x delegates to Planning Conference	£48.00	1343
The Old School	18.02.2019	n/a	Grant for Old School News	£400.00	1344
The Old School	01.03.2019	79	AH Room rental x2 (Nov and Feb)	£22.00	1345
ICO	10.09.2019	77619920500	Data Protection Renewal	£40.00	1346
TSO Host	15.03.2019	4879845	Website Domain Renewal	£13.14	1347*
NEST pension	10.03.2019	n/a	Employer's Contribution @ 5%	£30.86	DD
TOTAL				£989.01	

* This item to be processed as BACS if possible, as minuted in SC19/3/12/ payments above.

APPENDIX ONE: Email from Melanie Guy:

In view of the recent declaration by Cornwall Council that there is a recognised Climate Emergency and before the Neighbourhood Development Plan has been formulated and proposed to Cornwall Council, it is important to integrate sensible practice which studies and incorporates the very best practice to protect our community in the future. Since the announcement from

the IPCC last autumn our neighbourhood survey has become outdated because the rising pressures and advanced circumstances have changed - the situation is accelerating all the time. The full extent of the devastating news, that we have just 11 years (a very conservative estimate) to our environmental problems, should quickly be digested and a further survey launched.

Yesterday I attended a conference of Exeter University, at Tremough Campus, Penryn, which provided so much scientific information which has not been reported in general news media. There were illustrated examples and suggested applications of using this information to mitigate effects of climate change, as it has now been recognised, that, to put our community in the best possible position to cope with rising temperatures and potential climate catastrophe in the form of drought and floods. See whole conference - <https://www.youtube.com/channel/UC3DJDonVgmikqZkXHiNxXMQ/featured>

The problem is growing daily - it is not just a question of where we should build within the Parish - it is so much more than that argument that seemed to dominate the survey of months ago. We, by this I mean the world's population, all of us, have to wake up to the problems, no matter what economic group; race; religion; gender, social or political groups; nationality; continent etc. We have to face the threat as if it is war, but peacefully and intelligently, and embrace the conservation of the natural environment, because this is the only thing which will be able to preserve life to a modicum of what we recognise and value today. Technology will not provide the answers but some of it will help. Our current economic approach is defunct and we need a new model which resolutely cares for the planet.

The conference was useful not only for the advice about any future building, and all the developments of renewable energy sources, industry, especially revised farming methods; landscape protection; tree cover; transport and self-sufficiency were also discussed extensively. It updated knowledge and contained much information that was not available before and contained excellent examples happening around the county.

The Neighbourhood Development Plan for the future necessarily now, has to vigorously incorporate enlightened objectives to mitigate effects of this exponentially growing crisis, for our own comfort and progressively, for the future of life on earth.

Please see *The Uninhabitable Earth* by David Wallace-Wells review – our terrifying future | Books | The Guardian - review on https://www.theguardian.com/books/2019/feb/27/the-uninhabitable-earth-review-david-wallace-wells?fbclid=IwAR3DocY-IHzO8_cFZzeNQo86ph0VdiHnckT-Flg6O0OvGGulARupBF0S-YM

and for more optimistic references and solutions - <https://www.drawdown.org/> and <https://www.dezeen.com/2019/03/08/solarville-space10-village-solar-energy-blockchain/>

We are a small drop in an ocean - but many small drops make up that ocean! Would you please circulate this to your committees?
I will be very glad to discuss further.

With love for our planet,

Melanie Guy.